

# PALERMO UNION SCHOOL DISTRICT

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Heather Scott, Principal

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(530) 532-6000  
Fax (530) 534-7982  
Carol Brown, Principal



An Equal Opportunity Employer

## REGULAR BOARD MEETING AGENDA September 7, 2011 Tour of Honcut School, 68 School Street 5:00 – 5:15 P.M.

**The Board will reconvene the Regular Board Meeting  
in the District Office Board Room  
7390 Bulldog Way, Palermo, CA 95968  
at approximately 5:30 P.M.**

[Note: The Board of Trustees may take action on any item posted on this Agenda. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in these meetings, please contact the Superintendent's Office (530) 533-4842, ext. 7. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to these meetings. This Agenda and all supporting documents are available for public review at the District Office, 7390 Bulldog Way, Palermo, CA. Documents that have been distributed to the Board less than 72 hours before the meeting are available for public inspection at the District Office, 7390 Bulldog Way, Palermo, CA 95968]

### INTRODUCTION

1. **Call to Order.** (Time \_\_\_\_\_)
2. **Flag Salute.**
3. **Roll Call.**
4. **Approval of Agenda.**

ACTION \_\_\_\_\_ MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ VOTE \_\_\_\_\_

### TOUR OF HONCUT SCHOOL

### 5:15 P.M. - TRAVEL BACK TO DISTRICT OFFICE FOR BALANCE OF MEETING

INTRODUCTION (Begins approximately at 5:30 p.m.)

5. **Audience with the Board.**

### **Non-Agenda Items:**

At this time the Board President will invite anyone in the audience wishing to address the Board on a matter not listed on the agenda to stand, state your name for the record and make your presentation. Presentations may be limited to five (5) minutes. The Brown Act, however, does not allow the Governing Board to discuss or take action on any item that is not on the posted agenda. The item may, by Board direction, be placed on a later Board Meeting Agenda for discussion and/or action. The Board may direct the Superintendent to investigate the subject and present a follow-up report at a future Board Meeting.

6. **Audience with the Board.**

**Agenda Items:**

This is the time the Board President will invite anyone in the audience wishing to address the Board on a matter that is on the agenda to state your name and the agenda item on which you wish to speak. When that item comes up on the agenda you will be asked to stand and repeat your name for the record, and make your presentation [five (5) minute time limit per person].

**PUBLIC HEARING**

President asks Superintendent to introduce agenda item.

President opens item for public comments.

The public is invited at this time to provide input and comments to the Governing Board, regarding the sufficiency of instructional materials in the District for the fiscal year 2011-2012, Grades K-8, including English learners, for pupil textbooks and instructional materials consistent with the cycles and content of the curriculum frameworks pursuant to Education Code Section 60119 and 60422(b).

President closes item for public comments.

Board discussion.

7. **CONSENT AGENDA**

The consent agenda will be approved by a single motion and vote unless items are removed by a Board member and placed on the regular agenda for discussion and action.

**Action Items**

a. Minutes of August 17, 2011 Regular Board Meeting.

b. Warrants:

Warrant Numbers 637172-637173, Funds 1, and 12, in the amount of \$4,793.32;

Warrant Numbers 636903-636919, Funds 1, and 12, in the amount of \$27,046.80;

Warrant Numbers 636537-636582, Funds 1, 12, and 13, in the amount of \$27,393.81;

Warrant Numbers 636303-636305, Fund 1, in the amount of \$1,082.15;

Warrant Numbers 635973-636015, Funds 1, 12, and 13, in the amount of \$32,942.36;

Warrant Number 635679, Fund 1, in the amount of \$389.50;

Warrant Numbers 635237-635272, Funds 1, 12, and 13, in the amount of \$53,496.14;

Warrant Numbers 635029-635031, Fund 1, in the amount of \$864.07.

7. **CONSENT AGENDA**

**Action Items**

c. **Surplus and Obsolete Requests.**

Requests to declare surplus/obsolete equipment and District property be approved and the Superintendent be directed to dispose of said equipment and property, according to the appropriate method, including disposal, as per Education Code Sections 60500-01, 60510-11, 60520-21, 60530, and Board Policy #3270. Surplus/Obsolete Items (which may include disposal of surplus property in the local dump or donation to a charitable organization due to value of such property not defraying the cost of its sale. All items below are valued at less than \$2,500)

Surplus/Obsolete Items:

Keyboard, Inventory #012315, #001149

Imac, Inventory #000362

Printer, Inventory #001756

VCR, Inventory #1000006

Printer, Inventory #000833

Blue Chair, Inventory #001223

Microwave, Inventory #000834

Miscellaneous Computers, Scanners, Keyboards, Fax Machine, and Monitors

Canon Camera, Inventory #4032

Note: Paperwork on these items is available at the District Office for review.

d. Donation from SaveMart Supermarkets in the amount of \$225.88 to the Palermo Preschool.

e. Donation from Kellie Ashton, Center for Nutrition & Activity Promotion of books, banners and prizes to Helen Wilcox Elementary School.

f. Donation from The Worm Farm of a worm bin-set up (\$20.00 value) to Dawn Davis' class at Palermo School.

g. Donation from WalMart of two \$50.00 gift cards to the Palermo and Helen Wilcox Preschools.

**Reports**

h. Events Calendar.

REFERENCE #1

ACTION \_\_\_\_\_ MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ VOTE \_\_\_\_\_

8. **ITEMS REMOVED FROM CONSENT AGENDA**

a. ACTION \_\_\_\_\_ MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ VOTE \_\_\_\_\_

b. ACTION \_\_\_\_\_ MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ VOTE \_\_\_\_\_

9. **Staff Reports/Business Items.**

- a. Co-STARS program presentation by Dr. Jacqueline Dolar, and introduction of mentor teachers and resident teachers for 2011-2012.
- b. The District Accountability/Progress Report will be presented by Dr. Jacqueline Dolar, Assistant Superintendent, and Sam Chimento, Superintendent. The report will include information about STAR results, AYP, API, the District's Improvement Plan, and a discussion about District goals and framework to improve student achievement.
- c. Dr. Jacqueline Dolar, Assistant Superintendent, will present the Annual Evaluation of Consolidated Programs.
- d. It is recommended that Board Resolution No. 11-09, Section 60119 regarding the sufficiency of pupil textbooks and instructional materials consistent with the cycles and content of the curriculum frameworks for the fiscal year 2011-2012 Grades K-8, including English learners, pursuant to Education Code Section 60119 and 60422(b), and Instructional Materials Funding Realignment Program (IMFRP) Certification and Certification of Provision of Standards-Aligned Instructional Materials be approved.

REFERENCE #2

ACTION\_\_\_\_MOTION\_\_\_\_SECOND\_\_\_\_VOTE\_\_\_\_\_

- e. It is recommended that Board Resolution No. 11-10, Education Code 44256(b), Departmentalized Classroom Assignment, be approved.

REFERENCE #3

ACTION\_\_\_\_MOTION\_\_\_\_SECOND\_\_\_\_VOTE\_\_\_\_\_

- f. It is recommended that the revision to the Local Educational Agency (LEA) Plan for LEAs in Program Improvement Year 3 Corrective Action, July 1, 2011 to June 30, 2014, be approved.

EXHIBIT A

ACTION\_\_\_\_MOTION\_\_\_\_SECOND\_\_\_\_VOTE\_\_\_\_\_

- g. It is recommended that the 2010-2011 actual and the 2011-2012 estimated School District GANN Limit Calculations be approved.

REFERENCE #4

ACTION\_\_\_\_MOTION\_\_\_\_SECOND\_\_\_\_VOTE\_\_\_\_\_

9. **Staff Reports/Business Items.**

- h. It is recommended that Resolution No. 11-11 for Adopting the "GANN" Limit be approved.

REFERENCE #5

ACTION\_\_\_\_MOTION\_\_\_\_SECOND\_\_\_\_VOTE\_\_\_\_\_

- i. It is recommended that the conference request from Marycarol Deane to attend the A.S.C.D. Enhancing Teacher Effectiveness, Improving Student Learning, October 28-30, 2011, in Las Vegas, Nevada, be approved (cost: \$200.00; In-House Staff Development).

ACTION\_\_\_\_MOTION\_\_\_\_SECOND\_\_\_\_VOTE\_\_\_\_\_

- j. It is recommended that the revised job description for Personnel Technician/Receptionist be approved.

REFERENCE #6

ACTION\_\_\_\_MOTION\_\_\_\_SECOND\_\_\_\_VOTE\_\_\_\_\_

- k. It is recommended that the 2011-2012 Palermo School, Community Day Schools, and Palermo PTG Fund Raisers be approved.

REFERENCE #7

ACTION\_\_\_\_MOTION\_\_\_\_SECOND\_\_\_\_VOTE\_\_\_\_\_

- l. It is recommended that the 2011-2012 Golden Hills School Fund Raisers and Golden Hills School PTG Fund Raisers be approved.

REFERENCE #8

ACTION\_\_\_\_MOTION\_\_\_\_SECOND\_\_\_\_VOTE\_\_\_\_\_

- m. It is recommended that the 2011-2012 Helen Wilcox/Honcut School Fund Raisers and Helen Wilcox School PTG Fund Raisers be approved.

REFERENCE #9

ACTION\_\_\_\_MOTION\_\_\_\_SECOND\_\_\_\_VOTE\_\_\_\_\_

- n. It is recommended that the 2011-2012 upper grade Intervention/Enrichment/Exploratory Classes be approved.

REFERENCE #10

ACTION\_\_\_\_MOTION\_\_\_\_SECOND\_\_\_\_VOTE\_\_\_\_\_

- o. Review and discuss process and timeline to hire Superintendent.

REFERENCE #11

9. **Staff Reports/Business Items.**

- p. Report on the recruitment of students to participate in cross country and flag football, and recommendation to fund the return of one 7<sup>th</sup>-8<sup>th</sup> grade flag football team.

ACTION\_\_\_\_MOTION\_\_\_\_SECOND\_\_\_\_VOTE\_\_\_\_\_

- q. It is recommended that the proposal for Architectural Consulting Services, Nicholas Ambrosia, A.I.A., be approved (cost: compensation not to exceed \$3,225.00; Fund 35).

REFERENCE #12

ACTION\_\_\_\_MOTION\_\_\_\_SECOND\_\_\_\_VOTE\_\_\_\_\_

- r. California School Employees Association, Bargaining Unit 366.  
(Comments from CSEA, if any, to the Governing Board.)

- s. Palermo Teachers Association Bargaining Unit (PTA/CTA/NEA).  
(Comments from PTA, if any, to the Governing Board.)

10. **Board Policies and Administrative Regulations.**

- a. It is recommended that revised Board Policy #5141.31, Students – Immunizations, is presented for first reading.

REFERENCE #13

ACTION\_\_\_\_MOTION\_\_\_\_SECOND\_\_\_\_VOTE\_\_\_\_\_

- b. It is recommended that revised Administration Regulation #5141.31, Students – Immunizations, be approved (second and final reading).

REFERENCE #14

ACTION\_\_\_\_MOTION\_\_\_\_SECOND\_\_\_\_VOTE\_\_\_\_\_

- c. It is recommended that revised Board Policy #6158, Instruction – Independent Study, is presented for first reading.

REFERENCE #15

ACTION\_\_\_\_MOTION\_\_\_\_SECOND\_\_\_\_VOTE\_\_\_\_\_

- d. It is recommended that revised Administrative Regulation #6158, Instruction – Independent Study be approved (second and final reading).

REFERENCE #16

ACTION\_\_\_\_MOTION\_\_\_\_SECOND\_\_\_\_VOTE\_\_\_\_\_

10. **Board Policies and Administrative Regulations.**

- e. It is recommended that revised Administrative Regulation #4161.1, Certificated Personnel – Personal Illness/Injury Leave be approved (second and final reading).

ACTION\_\_\_\_MOTION\_\_\_\_SECOND\_\_\_\_VOTE\_\_\_\_\_

REFERENCE #17

- f. It is recommended that revised Administrative Regulation #4112.23, Personnel – Special Education Staff be approved (second and final reading).

ACTION\_\_\_\_MOTION\_\_\_\_SECOND\_\_\_\_VOTE\_\_\_\_\_

REFERENCE #18

- g. It is recommended that revised Board Policy #3553, Business and Noninstructional Operations – Free and Reduced Price Meals be approved (second and final reading).

ACTION\_\_\_\_MOTION\_\_\_\_SECOND\_\_\_\_VOTE\_\_\_\_\_

REFERENCE #19

- h. It is recommended that revised Administrative Regulation #3553, Business and Noninstructional Operations – Free and Reduced Price Meals be approved (second and final reading).

ACTION\_\_\_\_MOTION\_\_\_\_SECOND\_\_\_\_VOTE\_\_\_\_\_

REFERENCE #20

11. **Correspondence.**

None.

12. **Superintendent's Reports.**

13. **Board Items.**

**CLOSED SESSION** (Time \_\_\_\_\_)

Closed session regarding matters of personnel/employment/resignation (certificated substitutes, after school tutors, student body advisor, volleyball coach, basketball coach, academic tutor, classified substitutes, and personnel technician/receptionist) all in accordance with Government Code Section 54957; matters of negotiations with the Palermo Teachers Association (PTA/CTA/NEA) and Classified School Employees Association, Bargaining Unit 366, in accordance with Government Code Section 54957.6, with designated representative Sam Chimento, Superintendent; and matters of negotiations with unrepresented groups, certificated management and classified management/confidential, in accordance with Government Code Section 54957.6, with designated representative Sam Chimento, Superintendent.

**OPEN SESSION** (Time \_\_\_\_\_)

**REPORT ON ACTION(S) TAKEN IN CLOSED SESSION**

**ACTION ITEMS**

14. **Personnel – Recommendation: Approval.** (Pending successful completion of pre-employment requirements.)

**Certificated:**

- a. Kristin Drake, substitute teacher, effective September 8, 2011.
- b. After school tutors for the 2011-2012 school year (on an as needed basis):  
  
Janet Bivens  
Stefanie McCoy  
Linda McCoy  
Carolyn Dawson  
Joey McCoy  
Kara Green (Saturday School)
- c. Kacy Mitchell, substitute teacher, effective September 8, 2011.
- d. Jennifer VanDenBroeke, substitute teacher, effective September 8, 2011.
- e. Ken Anderson, 6<sup>th</sup>-8<sup>th</sup> grade student body advisor, effective the 2011-12 school year.
- f. Carrie Cotter, 8<sup>th</sup> grade girls basketball coach, effective the 2011-12 school year.
- g. Ken Anderson, 6<sup>th</sup> grade volleyball coach, effective the 2011-12 school year.
- h. Elizabeth Lix, substitute teacher, effective September 8, 2011.

**Classified:**

- i. Wendy Casner, substitute clerical: clerk typist, business services technician, principal's secretary, and school secretary, effective September 8, 2011.
- j. Julie Steinmann, academic tutor, resignation effective September 8, 2011.

REFERENCE #21

- k. Carrie Berg, substitute instructional aide, effective August 10, 2011.
- l. Jose Juarez-Gutierrez, substitute custodian/groundskeeper, effective September 8, 2011.

**Certificated Management:**

- m. None.

**Classified Management/Confidential:**

- n. Teah Webber, personnel technician/receptionist, resignation effective August 31, 2011.

REFERENCE #22

ACTION \_\_\_\_\_ MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ VOTE \_\_\_\_\_

**ADJOURNMENT** (Time \_\_\_\_\_)