

PALERMO UNION SCHOOL DISTRICT

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Carol Brown, Principal



An Equal Opportunity Employer

REGULAR BOARD MEETING AGENDA September 21, 2011

5:00 – 5:45 P.M. - Tour of Golden Hills School and
Helen Wilcox School

Regular Board Meeting 6:00 P.M.
Place: District Office
7390 Bulldog Way, Palermo, CA 95968

[Note: The Board of Trustees may take action on any item posted on this Agenda. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in these meetings, please contact the Superintendent's Office (530) 533-4842, ext. 7. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to these meetings. This Agenda and all supporting documents are available for public review at the District Office, 7390 Bulldog Way, Palermo, CA. Documents that have been distributed to the Board less than 72 hours before the meeting are available for public inspection at the District Office, 7390 Bulldog Way, Palermo, CA 95968]

INTRODUCTION

1. **Call to Order.** (Time _____)
2. **Flag Salute.**
3. **Roll Call.**
4. **Approval of Agenda.**

ACTION _____ MOTION _____ SECOND _____ VOTE _____

TOUR OF GOLDEN HILLS SCHOOL AND HELEN WILCOX SCHOOL (5:00 – 5:45 P.M.)

INTRODUCTION (Begins at 6:00 P.M.)

5. **Audience with the Board.**

Non-Agenda Items:

At this time the Board President will invite anyone in the audience wishing to address the Board on a matter not listed on the agenda to stand, state your name for the record and make your presentation. Presentations may be limited to five (5) minutes. The Brown Act, however, does not allow the Governing Board to discuss or take action on any item that is not on the posted agenda. The item may, by Board direction, be placed on a later Board Meeting Agenda for discussion and/or action. The Board may direct the Superintendent to investigate the subject and present a follow-up report at a future Board Meeting.

6. **Audience with the Board.**

Agenda Items:

This is the time the Board President will invite anyone in the audience wishing to address the Board on a matter that is on the agenda to state your name and the agenda item on which you wish to speak. When that item comes up on the agenda you will be asked to stand and repeat your name for the record, and make your presentation [five (5) minute time limit per person].

7. **CONSENT AGENDA**

The consent agenda will be approved by a single motion and vote unless items are removed by a Board member and placed on the regular agenda for discussion and action.

Action Items

- a. Minutes of September 7, 2011 Regular Board Meeting.
- b. Warrants:
Warrant Numbers 638766-638795, Funds 1, and 13, in the amount of \$39,636.00;
Warrant Numbers 637863-637867, Funds 1, and 13, in the amount of \$16,308.30; and
Warrant Numbers 637610-637637, Funds 1, 12, and 13, in the amount of \$37,696.95;
- c. Surplus and Obsolete Requests.
Requests to declare surplus/obsolete equipment and District property be approved and the Superintendent be directed to dispose of said equipment and property, according to the appropriate method, including disposal, as per Education Code Sections 60500-01, 60510-11, 60520-21, 60530, and Board Policy #3270. Surplus/Obsolete Items (which may include disposal of surplus property in the local dump or donation to a charitable organization due to value of such property not defraying the cost of its sale):
Surplus/Obsolete Items:
MAC computers, Inventory Nos. 013241, 010988, 010880, 010877, 013823, 001438, 013821, and 011706
Textbooks
Note: Paperwork on these items is available at the District Office for review.
- d. Donation from Target in the amount of \$151.75 to Helen Wilcox Elementary School.
- e. Donation from Comcast in the amount of \$4,144.00 to Helen Wilcox Elementary School.
- f. Donation from Target in the amount of \$45.31 to Palermo School (Student Body Account).

Reports

- g. Events Calendar. REFERENCE #1
 - h. August 2011 District-Wide Discipline Report. REFERENCE #2
- ACTION _____ MOTION _____ SECOND _____ VOTE _____

8. ITEMS REMOVED FROM CONSENT AGENDA

- a. ACTION_____MOTION_____SECOND_____ VOTE_____

9. **Staff Reports/Business Items.**

- a. It is recommended that the 2010-2011 Unaudited Actuals Report (SACS) be approved.

EXHIBIT A

ACTION_____MOTION_____SECOND_____ VOTE_____

- b. It is recommended that the 2010-2011 SACS Certification be approved.

REFERENCE #3

ACTION_____MOTION_____SECOND_____ VOTE_____

- c. It is recommended that the 2011-2012 Field Trips for Palermo School be approved.

REFERENCE #4

ACTION_____MOTION_____SECOND_____ VOTE_____

- d. It is recommended that the 2011-2012 temporary athletic team coaches annual certification as per Title 5, Sections 5593 and 5594, be approved.

REFERENCE #5

ACTION_____MOTION_____SECOND_____ VOTE_____

- e. It is recommended that the General Fund, (Fund 1), make a short term loan to the County Schools Facility Fund, (Fund 35), in the amount of \$10,000 to pay for modernization project expenses at Helen Wilcox School.

ACTION_____MOTION_____SECOND_____ VOTE_____

- f. It is recommended that Government Financial Strategies be authorized to conduct a developer fee justification study (cost: \$2,925 to \$4,875, plus out-of-pocket expenses of up to \$100; Developer Fee Fund).

REFERENCE #6

ACTION_____MOTION_____SECOND_____ VOTE_____

- g. Board Self-Evaluation update.

9. **Staff Reports/Business Items.**

- h. California School Employees Association, Bargaining Unit 366.
(Comments from CSEA, if any, to the Governing Board.)
- i. Palermo Teachers Association Bargaining Unit (PTA/CTA/NEA).
(Comments from PTA, if any, to the Governing Board.)

10. **Board Policies and Administrative Regulations.**

None.

11. **Correspondence.**

None

12. **Superintendent's Reports.**

13. **Board Items.**

CLOSED SESSION (Time _____)

Closed session regarding matters of personnel/employment (classified substitutes, cafeteria cashier, cafeteria aide, reading intervention aide, academic tutor, and instructional aide) all in accordance with Government Code Section 54957; matters of negotiations with the Palermo Teachers Association (PTA/CTA/NEA) and Classified School Employees Association, Bargaining Unit 366, in accordance with Government Code Section 54957.6, with designated representative Sam Chimento, Superintendent; and matters of negotiations with unrepresented groups, certificated management and classified management/confidential, in accordance with Government Code Section 54957.6, with designated representative Sam Chimento, Superintendent; and for the purpose of public employee performance evaluation (Superintendent), in accordance with Government Code Section 54957.

OPEN SESSION (Time _____)

REPORT ON ACTION(S) TAKEN IN CLOSED SESSION

14. **Personnel – Recommendation: Approval.** (Pending successful completion of pre-employment requirements.)

Certificated:

- a. None.

Classified:

- b. Linda Davis, substitute personnel technician/receptionist, effective August 5, 2011.
- c. Tara Kincaide, substitute school secretary and clerk typist, effective September 8, 2011.
- d. Sandra Shaw, substitute cafeteria aide, effective September 9, 2011.
- e. Kristy Rindlisbacher, substitute school secretary and clerk typist, effective September 8, 2011.

14. **Personnel – Recommendation: Approval.** (Pending successful completion of pre-employment requirements.)

Classified:

- f. Becky Davis, cafeteria cashier, (3 hrs. daily; 10-month position) class 3, step 1, effective September 22, 2011.
- g. Cyra Baker, cafeteria aide, (2 hrs. daily; 10-month position) class 1, step 1, effective September 22, 2011.
- h. Tracey Leach, cafeteria aide, (2 hrs. daily; 10-month position) class 1, step 1, effective September 22, 2011.
- i. Yee Lor, instructional aide, (3.5 hrs. daily; 10-month position) class 4, step 1, effective September 22, 2011.
- j. Donald Turnbough, academic tutor, (3 hrs. daily; 10-month position) class 4, step 1, effective September 22, 2011.
- k. Kacy Mitchell, reading intervention aide, (3.5 hrs. daily; 10-month position) class 4, step 1, effective September 22, 2011.

Certificated Management:

- l. None.

Classified Management/Confidential:

- m. None.

ACTION _____ MOTION _____ SECOND _____ VOTE _____

ADJOURNMENT (Time _____)