

1. President Thomas Robertson called the meeting to order at 5:00 p.m., and welcomed those in attendance.
2. President Thomas Robertson led those in attendance in the flag salute.
3. Members of the Governing Board in attendance were: Thomas Robertson, Marie Thomas, and Terry Taylor. Susan Short and Walter Hancock were absent.

Others present were: Sam Chimento, Jacqueline Dolar, Megan E. White, Jason Prakash, Andrea Nonaka, Mimi Miller, Kimberly Tyler, Anna Johnson, Emily Akimdo, Maria Macaluso, Kristi Robinson, Heather Scott, Jeannee' Neville, Carol Brown, Sara Smock, Shawna Hutsell, Alisha L. Nelson, and Patti Hayes.

4. A motion was made by Marie Thomas, seconded by Terry Taylor, recommending that the agenda be approved. Motion unanimously carried.

The Board conducted the annual tour of Honcut School.

5. **Audience with the Board.**

**Non-Agenda Items:**

Mr. Chimento introduced Shawn Hutsell, new special education teacher at Helen Wilcox School.

6. **Audience with the Board.**

**Agenda Items:**

No one had business to bring before the Board.

**PUBLIC HEARING**

Sam Chimento, Superintendent, introduced this agenda item.

Thomas Robertson, President, declared the Public Hearing open.

The public is invited at this time to provide input and comments to the Governing Board, regarding the sufficiency of instructional materials in the District for the fiscal year 2011-2012, Grades K-8, including English learners, for pupil textbooks and instructional materials consistent with the cycles and content of the curriculum frameworks pursuant to Education Code Section 60119 and 60422(b).

Thomas Robertson, President, declared the Public Hearing closed.

There was no discussion by the Board.

7. **CONSENT AGENDA**

A motion was made by Marie Thomas, seconded by Terry Taylor, recommending that the consent agenda items be approved. Motion unanimously carried.

**Action Items**

- a. Minutes of August 17, 2011 Regular Board Meeting.
- b. Warrants:
  - Warrant Numbers 637172-637173, Funds 1, and 12, in the amount of \$4,793.32;
  - Warrant Numbers 636903-636919, Funds 1, and 12, in the amount of \$27,046.80;
  - Warrant Numbers 636537-636582, Funds 1, 12, and 13, in the amount of \$27,393.81;
  - Warrant Numbers 636303-636305, Fund 1, in the amount of \$1,082.15;
  - Warrant Numbers 635973-636015, Funds 1, 12, and 13, in the amount of \$32,942.36;
  - Warrant Number 635679, Fund 1, in the amount of \$389.50;
  - Warrant Numbers 635237-635272, Funds 1, 12, and 13, in the amount of \$53,496.14;
  - Warrant Numbers 635029-635031, Fund 1, in the amount of \$864.07.

**7. CONSENT AGENDA****Action Items****c. Surplus and Obsolete Requests.**

Requests to declare surplus/obsolete equipment and District property be approved and the Superintendent be directed to dispose of said equipment and property, according to the appropriate method, including disposal, as per Education Code Sections 60500-01, 60510-11, 60520-21, 60530, and Board Policy #3270. Surplus/Obsolete Items (which may include disposal of surplus property in the local dump or donation to a charitable organization due to value of such property not defraying the cost of its sale. All items below are valued at less than \$2,500)

Surplus/Obsolete Items:

Keyboard, Inventory #012315, #001149

Imac, Inventory #000362

Printer, Inventory #001756

VCR, Inventory #1000006

Printer, Inventory #000833

Blue Chair, Inventory #001223

Microwave, Inventory #000834

Miscellaneous Computers, Scanners, Keyboards, Fax Machine, and Monitors

Canon Camera, Inventory #4032

Textbooks

d. Donation from SaveMart Supermarkets in the amount of \$225.88 to the Palermo Preschool.

e. Donation from Kellie Ashton, Center for Nutrition & Activity Promotion of books, banners and prizes to Helen Wilcox Elementary School.

f. Donation from The Worm Farm of a worm bin-set up (\$20.00 value) to Dawn Davis' class at Palermo School.

g. Donation from WalMart of two \$50.00 gift cards to the Palermo and Helen Wilcox Preschools.

**Reports**

h. Events Calendar.

**8. ITEMS REMOVED FROM CONSENT AGENDA**

No items were removed from the consent agenda.

**9. Staff Reports/Business Items.**

- a. Dr. Jacqueline Dolar gave a presentation on the Co-STARS program. Dr. Dolar then introduced the mentor teachers and resident teachers for 2011-2012: Megan E. White, Jason Prakash, Andrea Nonaka, Kimberly Tyler, Anna Johnson, Emily Akimdo, Maria Macaluso, Kristi Robinson, Sara Smock, and Alisha L. Nelson,
- b. The District Accountability/Progress Report was presented by Dr. Jacqueline Dolar, Assistant Superintendent, and Sam Chimento, Superintendent. The report included information about STAR results, AYP, API, the District's Improvement Plan, and discussion about District goals and framework to improve student achievement.
- c. Dr. Jacqueline Dolar, Assistant Superintendent, presented the Annual Evaluation of Consolidated Programs report.
- d. A motion was made by Marie Thomas, seconded by Terry Taylor, recommending that Board Resolution No. 11-09, Section 60119 regarding the sufficiency of pupil textbooks and instructional materials consistent with the cycles and content of the curriculum frameworks for the fiscal year 2011-2012 Grades K-8, including English learners, pursuant to Education Code Section 60119 and 60422(b), and Instructional Materials Funding Realignment Program (IMFRP) Certification and Certification of Provision of Standards-Aligned Instructional Materials be approved. Motion unanimously carried.
- e. A motion was made by Marie Thomas, seconded by Terry Taylor, recommending that Board Resolution No. 11-10, Education Code 44256(b), Departmentalized Classroom Assignment, be approved. Motion unanimously carried.
- f. A motion was made by Marie Thomas, seconded by Terry Taylor, recommending that the revision to the Local Educational Agency (LEA) Plan for LEAs in Program Improvement Year 3 Corrective Action, July 1, 2011 to June 30, 2014, be approved. Motion unanimously carried.

**9. Staff Reports/Business Items.**

- g. A motion was made by Terry Taylor, seconded by Marie Thomas, recommending that the 2010-2011 actual and the 2011-2012 estimated School District GANN Limit Calculations be approved. Motion unanimously carried.
- h. A motion was made by Marie Thomas, seconded by Terry Taylor, recommending that Resolution No. 11-11 for Adopting the "GANN" Limit be approved. Motion unanimously carried.
- i. A motion was made by Marie Thomas, seconded by Terry Taylor, recommending that the conference request from Marycarol Deane to attend the A.S.C.D. Enhancing Teacher Effectiveness, Improving Student Learning, October 28-30, 2011, in Las Vegas, Nevada, be approved (cost: \$200.00; In-House Staff Development). Motion unanimously carried.
- j. A motion was made by Marie Thomas, seconded by Terry Taylor, recommending that the revised job description for Personnel Technician/Receptionist be approved. Motion unanimously carried.
- k. A motion was made by Marie Thomas, seconded by Terry Taylor, recommending that the 2011-2012 Palermo School, Community Day Schools, and Palermo PTG Fund Raisers be approved. Motion unanimously carried.
- l. A motion was made by Marie Thomas, seconded by Terry Taylor, recommending that the 2011-2012 Golden Hills School Fund Raisers and Golden Hills School PTG Fund Raisers be approved. Motion unanimously carried.
- m. A motion was made by Marie Thomas, seconded by Terry Taylor, recommending that the 2011-2012 Helen Wilcox/Honcut School Fund Raisers and Helen Wilcox School PTG Fund Raisers be approved. Motion unanimously carried.
- n. A motion was made by Marie Thomas, seconded by Terry Taylor, recommending that the 2011-2012 upper grade Intervention/Enrichment/Exploratory Classes be approved. Motion unanimously carried.

**9. Staff Reports/Business Items.**

- o. The Governing Board reviewed and discussed the process and timeline for hiring a Superintendent. The Board agreed that the previous process had worked well.
- p. Mr. Chimento reported there were only 15 students interested in cross country, however there were enough students interested in flag football. Mr. Chimento said he was recommending to fund the return of one 7<sup>th</sup>-8<sup>th</sup> grade flag football team. A motion was made by Marie Thomas, seconded by Terry Taylor, recommending to fund the return of one 7<sup>th</sup>-8<sup>th</sup> grade flag football team. Motion unanimously carried.
- q. A motion was made by Marie Thomas, seconded by Terry Taylor, recommending that the proposal for Architectural Consulting Services, Nicholas Ambrosia, A.I.A., be approved (cost: compensation not to exceed \$3,225.00; Fund 35). Motion unanimously carried.
- r. There were no comments from the California School Employees Association, Bargaining Unit 366.
- s. There were no comments from the Palermo Teachers Association Bargaining Unit (PTA/CTA/NEA).

**10. Board Policies and Administrative Regulations.**

- a. A motion was made by Marie Thomas, seconded by Terry Taylor, recommending that revised Board Policy #5141.31, Students – Immunizations, be approved (second and final reading). Motion unanimously carried.
- b. A motion was made by Marie Thomas, seconded by Terry Taylor, recommending that revised Administration Regulation #5141.31, Students – Immunizations, be approved (second and final reading). Motion unanimously carried.
- c. A motion was made by Marie Thomas, seconded by Terry Taylor, recommending that revised Board Policy #6158, Instruction – Independent Study, be approved (second and final reading). Motion unanimously carried.
- d. A motion was made by Marie Thomas, seconded by Terry Taylor, recommending that revised Administrative Regulation #6158,

Instruction – Independent Study, be approved (second and final reading). Motion unanimously carried.

- e. A motion was made by Marie Thomas, seconded by Terry Taylor, recommending that revised Administrative Regulation #4161.1, Certificated Personnel – Personal Illness/Injury Leave, be approved (second and final reading). Motion unanimously carried.
- f. A motion was made by Marie Thomas, seconded by Terry Taylor, recommending that revised Administrative Regulation #4112.23, Personnel – Special Education Staff, be approved (second and final reading). Motion unanimously carried.
- g. A motion was made by Marie Thomas, seconded by Terry Taylor, recommending that revised Board Policy #3553, Business and Noninstructional Operations – Free and Reduced Price Meals be approved (second and final reading). Motion unanimously carried.
- h. A motion was made by Marie Thomas, seconded by Terry Taylor, recommending that revised Administrative Regulation #3553, Business and Noninstructional Operations – Free and Reduced Price Meals be approved (second and final reading). Motion unanimously carried.

11. **Correspondence.**

Mr. Chimento said he had some correspondence from Jim Babb, an employee and also a member of the Palermo community, regarding the awards assemblies. Mr. Babb expressed his concerns and dismay that no Board members were in attendance at the assemblies. Board members also expressed concern that they were unable to attend, due to work. Board members suggested that it might help to have the awards assembly dates prior to the end of school so that they could make their plans to be able to attend.

12. **Superintendent's Reports.**

- a. Mr. Chimento reported that enrollment is just about what was projected.

13. **Board Items.**

There are no Board items.

REGULAR MEETING HELD ON THE 7<sup>TH</sup> DAY OF SEPTEMBER 2011**CLOSED SESSION**

The Board recessed into closed session at 7:08 p.m. regarding matters of personnel/employment/resignation (certificated substitutes, after school tutors, student body advisor, volleyball coach, basketball coach, academic tutor, classified substitutes, and personnel technician/receptionist) all in accordance with Government Code Section 54957; matters of negotiations with the Palermo Teachers Association (PTA/CTA/NEA) and Classified School Employees Association, Bargaining Unit 366, in accordance with Government Code Section 54957.6, with designated representative Sam Chimento, Superintendent; and matters of negotiations with unrepresented groups, certificated management and classified management/confidential, in accordance with Government Code Section 54957.6, with designated representative Sam Chimento, Superintendent.

**OPEN SESSION**

The Board reconvened into open session at 7:42 p.m.

**REPORT ON ACTION(S) TAKEN IN CLOSED SESSION**

No action was taken in closed session.

**ACTION ITEMS****14. Personnel – Recommendation: Approval.**

A motion was made by Terry Taylor, seconded by Marie Thomas, recommending that the following personnel items be approved (pending successful completion of pre-employment requirements). Motion unanimously carried.

**Certificated:**

- a. Kristin Drake, substitute teacher, effective September 8, 2011.
- b. After school tutors for the 2011-2012 school year (on an as needed basis):  
  
Janet Bivens  
Stefanie McCoy  
Linda McCoy  
Carolyn Dawson  
Joey McCoy  
Kara Green (Saturday School)
- c. Kacy Mitchell, substitute teacher, effective September 8, 2011.
- d. Jennifer VanDenBroeke, substitute teacher, effective September 8, 2011.
- e. Ken Anderson, 6<sup>th</sup>-8<sup>th</sup> grade student body advisor, effective the 2011-12 school year.
- f. Carrie Cotter, 8<sup>th</sup> grade girls basketball coach, effective the 2011-12 school year.

REGULAR MEETING HELD ON THE 7<sup>TH</sup> DAY OF SEPTEMBER 2011**ACTION ITEMS**14. **Personnel – Recommendation: Approval.****Certificated:**

- g. Ken Anderson, 6<sup>th</sup> grade volleyball coach, effective the 2011-12 school year.
- h. Elizabeth Lix, substitute teacher, effective September 8, 2011.

**Classified:**

- i. Wendy Casner, substitute clerical: clerk typist, business services technician, principal's secretary, and school secretary, effective September 8, 2011.
- j. Julie Steinmann, academic tutor, resignation effective September 8, 2011.
- k. Carrie Berg, substitute instructional aide, effective August 10, 2011.
- l. Jose Juarez-Gutierrez, substitute custodian/groundskeeper, effective September 8, 2011.

**Certificated Management:**

- m. None.

**Classified Management/Confidential:**

- n. Teah Webber, personnel technician/receptionist, resignation effective August 31, 2011.

**ADJOURNMENT**

President Thomas Robertson declared the meeting adjourned at 7:44 p.m.

Respectfully submitted,



Sam Chimento  
Secretary to the Governing Board