

# PALERMO UNION SCHOOL DISTRICT

7390 Bulldog Way  
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Honcut School  
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Fax (530) 534-7982  
Carol Brown, Principal



An Equal Opportunity Employer

## REGULAR BOARD MEETING AGENDA

August 17, 2011

Place: District Office  
7390 Bulldog Way, Palermo, CA 95968  
5:00 P.M.

[Note: The Board of Trustees may take action on any item posted on this Agenda. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in these meetings, please contact the Superintendent's Office (530) 533-4842, ext. 7. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to these meetings. This Agenda and all supporting documents are available for public review at the District Office, 7390 Bulldog Way, Palermo, CA. Documents that have been distributed to the Board less than 72 hours before the meeting are available for public inspection at the District Office, 7390 Bulldog Way, Palermo, CA 95968]

### INTRODUCTION

1. **Call to Order.** (Time \_\_\_\_\_)
2. **Flag Salute.**
3. **Roll Call.**
4. **Approval of Agenda.**

ACTION \_\_\_\_\_ MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ VOTE \_\_\_\_\_

5. **Audience with the Board.**

### **Non-Agenda Items:**

At this time the Board President will invite anyone in the audience wishing to address the Board on a matter not listed on the agenda to stand, state your name for the record and make your presentation. Presentations may be limited to five (5) minutes. The Brown Act, however, does not allow the Governing Board to discuss or take action on any item that is not on the posted agenda. The item may, by Board direction, be placed on a later Board Meeting Agenda for discussion and/or action. The Board may direct the Superintendent to investigate the subject and present a follow-up report at a future Board Meeting.

6. **Audience with the Board.**

### **Agenda Items:**

This is the time the Board President will invite anyone in the audience wishing to address the Board on a matter that is on the agenda to state your name and the agenda item on which you wish to speak. When that item comes up on the agenda you will be asked to stand and repeat your name for the record, and make your presentation [five (5) minute time limit per person].

7. **CONSENT AGENDA**

The consent agenda will be approved by a single motion and vote unless items are removed by a Board member and placed on the regular agenda for discussion and action.

**Action Items**

a. Minutes of July 6, 2011 Regular Board Meeting.

b. Warrants:

Warrant Numbers 634063-634069, Funds 1, and 13, in the amount of \$36,122.78;  
Warrant Numbers 632574-633081, Funds 1, 12, and 13, in the amount of \$83,327.39;  
Warrant Numbers 633461-633472, Funds 1, and 12, in the amount of \$25,846.15;  
Warrant Numbers 633734-633746, Funds 1, and 12, in the amount of \$29,909.06.

c. Surplus and Obsolete Requests.

Requests to declare surplus/obsolete equipment and District property be approved and the Superintendent be directed to dispose of said equipment and property, according to the appropriate method, including disposal, as per Education Code Sections 60500-01, 60510-11, 60520-21, 60530, and Board Policy #3270. Surplus/Obsolete Items (which may include disposal of surplus property in the local dump or donation to a charitable organization due to value of such property not defraying the cost of its sale. All items below are valued at less than \$2,500)

Surplus/Obsolete Items:

1985 Blue Bird School Bus #5  
Map, Inventory #3800814  
Stove/Children's Play Furniture, Inventory #3800364  
Map, Inventory #800326  
Map, Inventory #21898  
Type of Shelf, Inventory #011450  
File Cabinet, Inventory #3800070  
Water Table, Inventory #1598  
Octagon Table, Inventory #100019  
File Cabinet, Inventory #013437  
VCR in Room 14, Inventory #100006  
Printer, HP Deskjet 882C, Inventory #011842  
Gateway VX700 Monitor & Keyboard, Inventory #012181, and #012179  
LaserWriter II Printer, Inventory #000833  
Overhead Projector, Inventory #2355  
Wooden File Cabinet

Note: Paperwork on these items is available at the District Office for review.

d. Donation of OfficeMax gift certificates in the amount of \$500 from California School Employees Association on behalf of Alicia Cuevas, CSEA Member of the Year, to the Palermo Union School District.

**Reports**

e. Events Calendar.

REFERENCE #1

f. Palermo School Activity Account Ledger for 6/01/2011 – 6/30/2011; and 7/01/2010 – 6/30/2011.

REFERENCE #2

ACTION \_\_\_\_\_ MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ VOTE \_\_\_\_\_

8. **ITEMS REMOVED FROM CONSENT AGENDA**

a. ACTION \_\_\_\_ MOTION \_\_\_\_ SECOND \_\_\_\_ VOTE \_\_\_\_

b. ACTION \_\_\_\_ MOTION \_\_\_\_ SECOND \_\_\_\_ VOTE \_\_\_\_

9. **Staff Reports/Business Items.**

- a. Introduction of new staff members.
- b. Report on Helen Wilcox Refrigeration Replacement Project.
- c. Presentation by Suzie Lawry-Hall and Jona Pressman, University of California Cooperative Extension (UCCE), Butte County for UC-FSNEP.
- d. Review and discussion of reductions made to the Palermo Union School District Budget 2008/09 through 2010/11.

REFERENCE #3

- e. It is recommended that the 2011/2012 Budget Revision and Board Resolution No. 11-07 (2012-01) Budget/Amendment/Revision be approved.

REFERENCE #4

ACTION \_\_\_\_ MOTION \_\_\_\_ SECOND \_\_\_\_ VOTE \_\_\_\_

**CLOSED SESSION** (Time \_\_\_\_)

Closed session for the purpose of discussing Student Matters/Discipline, in accordance with Education Code Sections 48918 and 35146, regarding Expulsion Case No. 11/11/98, I.D No. 21586.

**OPEN SESSION** (Time \_\_\_\_)

**REPORT ON ACTION(S) TAKEN IN CLOSED SESSION**

**ACTIONS ITEMS**

10. Action on Expulsion Case No. 11/11/98, I.D. No. 21586.

- a. Action No. 1 - Finding of Fact.

ACTION \_\_\_\_ MOTION \_\_\_\_ SECOND \_\_\_\_ VOTE \_\_\_\_

- b. Action No. 2 – Readmission to Palermo School.

ACTION \_\_\_\_ MOTION \_\_\_\_ SECOND \_\_\_\_ VOTE \_\_\_\_

9. **Staff Reports/Business Items (continued)**

- f. It is recommended that the following school site and District Office persons be authorized as "designated officials" to sign student body checks and financial forms:

Site Principal  
Site Vice Principal  
Student Council Advisor  
Representative of the Student Council  
Site School Secretary  
Superintendent  
Assistant Superintendent  
Business Manager  
Superintendent's Secretary

ACTION\_\_\_\_MOTION\_\_\_\_SECOND\_\_\_\_ VOTE\_\_\_\_\_

- g. It is recommended that the following auxiliary organizations for the 2011/2012 school year, be approved:

Palermo Indian Education Parent Committee  
Helen Wilcox Preschool Parent Group  
Palermo Preschool Parent Advisory Committee  
Helen Wilcox Parent/Teacher Group  
Golden Hills Parent/Teacher Group  
Palermo School Parent/Teacher Group

- h. It is recommended that the Memorandum of Understanding between the Palermo Union School District and Butte County BTSA Induction Program, Butte County Office of Education, effective July 1, 2011, be approved.

REFERENCE #5

ACTION\_\_\_\_MOTION\_\_\_\_SECOND\_\_\_\_ VOTE\_\_\_\_\_

- i. It is recommended that Board Resolution No. 11-08, as a condition of applying for and receiving Class Size Reduction Program funds, as provided for in SB 1777, commencing with Education Code Section 52120, the Governing Board of the Palermo Union School District, certifying that the conditions of the Certification of the application form are true and correct, be approved.

REFERENCE #6

ACTION\_\_\_\_MOTION\_\_\_\_SECOND\_\_\_\_ VOTE\_\_\_\_\_

**9. Staff Reports/Business Items.**

- j. California School Employees Association, Bargaining Unit 366.  
(Comments from CSEA, if any, to the Governing Board.)
- k. Palermo Teachers Association Bargaining Unit (PTA/CTA/NEA).  
(Comments from PTA, if any, to the Governing Board.)

**11. Board Policies and Administrative Regulations.**

- a. Revised Board Policy #5141.31, Students – Immunizations, is presented for first reading.

REFERENCE #7

- b. Revised Administration Regulation #5141.31, Students – Immunizations, is presented for first reading.

REFERENCE #8

- c. Revised Board Policy #6158, Instruction – Independent Study, is presented for first reading.

REFERENCE #9

- d. Revised Administrative Regulation #6158, Instruction – Independent Study is presented for first reading.

REFERENCE #10

- e. Revised Administrative Regulation #4161.1, Certificated Personnel – Personal Illness/Injury Leave is presented for first reading.

REFERENCE #11

- f. Revised Administrative Regulation #4112.23, Personnel – Special Education Staff is presented for first reading.

REFERENCE #12

- g. Revised Board Policy #3553, Business and Noninstructional Operations – Free and Reduced Price Meals is presented for first reading.

REFERENCE #13

- h. Revised Administrative Regulation #3553, Business and Noninstructional Operations – Free and Reduced Price Meals is presented for first reading.

REFERENCE #14

**12. Correspondence.**

No correspondence.

13. **Superintendent's Reports.**

- a. Board Self-Evaluation.
- b. Drug dog on campus.
- c. CSEA Member of the Year – Alicia Cuevas.

14. **Board Items.**

**CLOSED SESSION** (Time \_\_\_\_\_)

Closed session regarding matters of personnel/employment/resignation (temporary teacher, cafeteria cashier, and classified substitutes) all in accordance with Government Code Section 54957; matters of negotiations with the Palermo Teachers Association (PTA/CTA/NEA) and Classified School Employees Association, Bargaining Unit 366, in accordance with Government Code Section 54957.6, with designated representative Sam Chimento, Superintendent; and matters of negotiations with unrepresented groups, certificated management and classified management/confidential, in accordance with Government Code Section 54957.6, with designated representative Sam Chimento, Superintendent.

**OPEN SESSION** (Time \_\_\_\_\_)

**REPORT ON ACTION(S) TAKEN IN CLOSED SESSION**

**ACTION ITEMS**

15. **Business.**

- a. It is recommended that the Tentative Agreement with the California School Employees Association Chapter 366 and the Palermo Union School District Governing Board, regarding Article XV, Layoff, be approved.

REFERENCE #15

ACTION \_\_\_\_\_ MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ VOTE \_\_\_\_\_

- b. It is recommended that Article XX, Duration of Agreement with the California School Employees Association Chapter 366 and the Palermo Union School District Governing Board, be approved.

REFERENCE #16

ACTION \_\_\_\_\_ MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ VOTE \_\_\_\_\_

- c. It is recommended that the Classified Salary Schedule be revised to include the placement of the following new classified position:

Cafeteria Aide – Class 1 (10-month position)

REFERENCE #17

ACTION \_\_\_\_\_ MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ VOTE \_\_\_\_\_

16. **Personnel – Recommendation: Approval.** (Pending successful completion of pre-employment requirements.)

**Certificated:**

- a. The Board previously approved the employment of Shawna Hutsell, temporary teacher for the 2011/2012 school year only, at class 3, step 4, effective August 8, 2011. The step is hereby modified to step 5.

**Classified:**

- b. William Heath, substitute custodian/bus driver, effective July 6, 2011.  
c. Sandra Mendez, cafeteria cashier, resignation effective August 10, 2011.  
d. Becky Davis, substitute cafeteria cashier, effective August 10, 2011.  
e. Maria Romero, substitute instructional aide, effective August 10, 2011.  
f. Janne Collins, substitute cafeteria aide, effective August 10, 2011.  
g. Kacy Mitchell, substitute reading intervention aide, effective August 11, 2011.

REFERENCE #18

**Certificated Management:**

- h. None.

**Classified Management/Confidential:**

- i. None.

ACTION \_\_\_\_\_ MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ VOTE \_\_\_\_\_

**ADJOURNMENT** (Time \_\_\_\_\_)