

PALERMO UNION SCHOOL DISTRICT

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Carol Brown, Principal



An Equal Opportunity Employer

REGULAR BOARD MEETING AGENDA

November 3, 2010

5:00 pm. – Tour of Palermo School

Regular Board Meeting 5:15 p.m. (approximately)
Place: District Office
7390 Bulldog Way, Palermo, CA 95968

[Note: The Board of Trustees may take action on any item posted on this Agenda. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in these meetings, please contact the Superintendent's Office (530) 533-4842, ext. 7. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to these meetings. This Agenda and all supporting documents are available for public review at the District Office, 7390 Bulldog Way, Palermo, CA. Documents that have been distributed to the Board less than 72 hours before the meeting are available for public inspection at the District Office, 7390 Bulldog Way, Palermo, CA 95968]

INTRODUCTION

1. **Call to Order.** (Time _____)
2. **Flag Salute.**
3. **Roll Call.**
4. **Approval of Agenda.**

ACTION _____ MOTION _____ SECOND _____ VOTE _____

TOUR OF PALERMO SCHOOL (5:00 p.m.)

INTRODUCTION (Begins approximately at 5:15 p.m.)

5. **Audience with the Board.**

Non-Agenda Items:

At this time the Board President will invite anyone in the audience wishing to address the Board on a matter not listed on the agenda to stand, state your name for the record and make your presentation. Presentations may be limited to five (5) minutes. The Brown Act, however, does not allow the Governing Board to discuss or take action on any item that is not on the posted agenda. The item may, by Board direction, be placed on a later Board Meeting Agenda for discussion and/or action. The Board may direct the Superintendent to investigate the subject and present a follow-up report at a future Board Meeting.

6. **Audience with the Board.**

Agenda Items:

This is the time the Board President will invite anyone in the audience wishing to address the Board on a matter that is on the agenda to state your name and the agenda item on which you wish to speak. When that item comes up on the agenda you will be asked to stand and repeat your name for the record, and make your presentation [five (5) minute time limit per person].

7. **CONSENT AGENDA**

The consent agenda will be approved by a single motion and vote unless items are removed by a Board member and placed on the regular agenda for discussion and action.

Action Items

a. Minutes of October 20, 2010, Regular Board Meeting.

b. **Warrants:**

Warrant Numbers 609890-609909, Funds 1, 12, 13, and 25, in the amount of \$35,176.76;
Warrant Numbers 609574-609593, Funds 1, and 13, in the amount of \$9,908.71;
Warrant Numbers 609298-609316, Funds 1, 12, and 13, in the amount of \$90,840.43;
Warrant Numbers 608885-608896, Funds 1, 12, and 13, in the amount of \$15,465.43;

c. **Surplus and Obsolete Requests.**

Requests to declare surplus/obsolete equipment and District property be approved and the Superintendent be directed to dispose of said equipment and property, according to the appropriate method, including disposal, as per Education Code Sections 60500-01, 60510-11, 60520-21, 60530, and Board Policy #3270. Surplus/Obsolete Items (which may include disposal of surplus property in the local dump or donation to a charitable organization due to value of such property not defraying the cost of its sale. All items below are valued at less than \$2,500):

Surplus/Obsolete Items:

Power Flite Vac, Inventory #013333
Kirkland Fridge, Inventory #002391
Chair, Inventory #3801824
Royal Vac, Inventory 3119
Pencil Sharpener, Inventory #013916
Stapler, Inventory 3012642

Note: Paperwork on these items is available at the District Office for review.

d. Donation from Robert Kevo of a microwave (estimated value: \$75) to Helen Wilcox School.

e. Donation from David Parsons of "Hooked on Phonics" (estimated value: \$500) to Golden Hills School.

f. Donation from Kimberly Johnson of miscellaneous toys and stuffed animals.

g. Donations totaling \$6,342 from organizations for Cody Nore's Eagle Scout Project at Helen Wilcox School.

REFERENCE #1

7. **CONSENT AGENDA**

Reports

h. Events Calendar.

REFERENCE #2

i. Enrollment Report for Month One.

REFERENCE #3

j. Palermo School Activity Account Ledger for 9/1/10 – 9/30/10.

REFERENCE #4

ACTION _____ MOTION _____ SECOND _____ VOTE _____

8. **ITEMS REMOVED FROM CONSENT AGENDA**

a.

ACTION _____ MOTION _____ SECOND _____ VOTE _____

b.

ACTION _____ MOTION _____ SECOND _____ VOTE _____

9. **Staff Reports/Business Items.**

a. Accountability/Progress Report presentation by Palermo School team.

b. Sam Chimento, Superintendent, and Gail Shirley, Business Manager, will report on the adopted 2010-2011 State Budget, and implications for the District's budget.

c. It is recommended that the 2010-2011 Budget Revision and Board Resolution No. 10-18 (2011-01) Budget/Amendment/Revision be approved.

REFERENCE #5

ACTION _____ MOTION _____ SECOND _____ VOTE _____

d. It is recommended that Board Resolution No. 10-19, Regarding Accounting of Developer Fees for 2009-2010 Fiscal Year, including additional Fifth Year Reporting Requirement be approved.

REFERENCE #6

ACTION _____ MOTION _____ SECOND _____ VOTE _____

9. **Staff Reports/Business Items.**

- e. It is recommended that the Secure Destruction Services Agreement between Record Xpress of California, LLC, DDBA Access Information management and the Palermo Union School District for November 4, 2010 to November 3, 2012 be approved (Fund1, Maintenance & Operations).

REFERENCE #7

ACTION____MOTION____SECOND____VOTE_____

- f. It is recommended that the following auxiliary organization for the 2010-2011 school year be approved:

Palermo School Parent/Teacher Group

ACTION____MOTION____SECOND____VOTE_____

- g. It is recommended that the request to add Catalog Fundraisers (e.g.: Avon, Scentsy, Jaxco, See's Candies) to the 2010-2011 proposed list of fund raisers for Golden Hills School be approved.

REFERENCE #8

ACTION____MOTION____SECOND____VOTE_____

- h. It is recommended that the date of the Annual Governing Board Organizational Meeting be scheduled for December 1, 2010 at 5:00 p.m. at the Palermo Union School District Office, as per Education Code Section 35143 and 72000(c)(2)(A). The purpose of the meeting will be to elect a President, Vice-President, and Clerk of the Board, and to appoint the Superintendent as Secretary of the Board.

REFERENCE #9

ACTION____MOTION____SECOND____VOTE_____

- i. It is recommended that the 2010-2011 Writing Scholarship Committee be approved as follows: Paul Chollet (Honorary Member), Carolyn Dawson (Teacher), Carla Wiemers (School Secretary), Shereen Boucher (Parent), Kathleen Andoe (Principal), and one Board Member to be designated, to establish the guidelines for this year's methods of determining awards. The focus of the committee shall be to design a way to distribute interest funds to reward students for excellence in writing.

ACTION____MOTION____SECOND____VOTE_____

9. **Staff Reports/Business Items.**

- j. It is recommended that the Governing Board Handbook and Board Self-Evaluation tool be approved.

EXHIBITS A & B

ACTION____MOTION____SECOND____ VOTE_____

- k. California School Employees Association, Bargaining Unit 366.
(Comments from CSEA, if any, to the Governing Board.)
- l. Palermo Teachers Association Bargaining Unit (PTA/CTA/NEA).
(Comments from PTA, if any, to the Governing Board.)

10. **Board Policies and Administrative Regulations.**

- a. It is recommended that revised Administrative Regulation #4200, Personnel – Classified Personnel, is presented for first reading.

REFERENCE #10

ACTION____MOTION____SECOND____ VOTE_____

- b. It is recommended that revised Board Policy #7150, Facilities – Site Selection and Development be approved.

REFERENCE #11

ACTION____MOTION____SECOND____ VOTE_____

- c. It is recommended that revised Board Policy #3270, Business and Noninstructional Operation – Sale and Disposal of Books, Equipment and Supplies be approved.

REFERENCE #12

ACTION____MOTION____SECOND____ VOTE_____

- d. It is recommended that revised Board policy #6143, Instruction – Courses of Study be approved.

REFERENCE #13

ACTION____MOTION____SECOND____ VOTE_____

- e. It is recommended that revised Administrative Regulation #5144.1, Students – Suspension and Expulsion/Due Process be approved.

REFERENCE #14

ACTION____MOTION____SECOND____ VOTE_____

10. **Board Policies and Administrative Regulations.**

- f. It is recommended that revised Board Bylaw #9123, Bylaws of the Board - Clerk, be approved.

REFERENCE #15

ACTION_____MOTION_____SECOND_____ VOTE_____

- g. It is recommended that revised Board Bylaw #9322, Bylaws of the Board - Agenda/Meeting Materials be approved.

REFERENCE #16

ACTION_____MOTION_____SECOND_____ VOTE_____

11. **Correspondence.**

None.

12. **Superintendent's Reports.**

13. **Board Items.**

CLOSED SESSION (Time_____)

Closed session regarding matters of personnel/employment/resignation (certificated and classified substitutes, school counselor, reading intervention aides, and cafeteria cashier) all in accordance with Government Code Section 54957; matters of negotiations with the Palermo Teachers Association (PTA/CTA/NEA) and Classified School Employees Association, Bargaining Unit 366, in accordance with Government Code Section 54957.6, with designated representative Sam Chimento, Superintendent; and matters of negotiations with unrepresented groups, certificated management and classified management/confidential, in accordance with Government Code Section 54957.6, with designated representative Sam Chimento, Superintendent.

OPEN SESSION (Time_____)

REPORT ON ACTION(S) TAKEN IN CLOSED SESSION

ACTION ITEMS

- 14. **Personnel – Recommendation: Approval.** (Pending successful completion of pre-employment requirements.)

Certificated:

- a. Kathy Schmidt, substitute school counselor, effective November 1, 2010.
- b. Kathy Schmidt, temporary school counselor through the 2010-2011 school year, class 3, step 8, .8 FTE, effective November 4, 2010.

ACTION ITEMS

14. **Personnel – Recommendation: Approval.** (Pending successful completion of pre-employment requirements.)

Classified:

- c. Emily Manes, reading intervention aide, resignation effective October 22, 2010.

REFERENCE #17

- d. Chelsea Smith, substitute reading intervention aide, effective October 25, 2010.

- e. Chelsea Smith, reading intervention aide, (3.5 hrs. daily; 10-month position) class 4, step 1, effective November 4, 2010 (replacement position).

- f. Marilyn Solis, cafeteria cashier, resignation effective November 5, 2010.

REFERENCE #18

Certificated Management:

- g. None.

Classified Management/Confidential:

- h. None.

ACTION _____ MOTION _____ SECOND _____ VOTE _____

ADJOURNMENT (Time _____)