

PALERMO UNION SCHOOL DISTRICT

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5737 Autrey Lane
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Heather Scott, Principal

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Carol Brown, Principal



An Equal Opportunity Employer

REGULAR BOARD MEETING AGENDA

October 20, 2010

5:00 p.m. - Tour of Helen Wilcox School

Regular Board Meeting

Place: Helen Wilcox School, Room 18
5737 Autrey Lane, Oroville, CA 95966
5:30 p.m. (Approximately)

[Note: The Board of Trustees may take action on any item posted on this Agenda. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in these meetings, please contact the Superintendent's Office (530) 533-4842, ext. 7. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to these meetings. This Agenda and all supporting documents are available for public review at the District Office, 7390 Bulldog Way, Palermo, CA. Documents that have been distributed to the Board less than 72 hours before the meeting are available for public inspection at the District Office, 7390 Bulldog Way, Palermo, CA 95968]

INTRODUCTION

1. **Call to Order.** (Time _____)
2. **Flag Salute.**
3. **Roll Call.**
4. **Approval of Agenda.**

ACTION _____ MOTION _____ SECOND _____ VOTE _____

TOUR OF HELEN WILCOX SCHOOL (5:00 p.m.)

INTRODUCTION (Begins approximately at 5:30 p.m. in Room 18)

5. **Audience with the Board.**

Non-Agenda Items:

At this time the Board President will invite anyone in the audience wishing to address the Board on a matter not listed on the agenda to stand, state your name for the record and make your presentation. Presentations may be limited to five (5) minutes. The Brown Act, however, does not allow the Governing Board to discuss or take action on any item that is not on the posted agenda. The item may, by Board direction, be placed on a later Board Meeting Agenda for discussion and/or action. The Board may direct the Superintendent to investigate the subject and present a follow-up report at a future Board Meeting.

6. **Audience with the Board.**

Agenda Items:

This is the time the Board President will invite anyone in the audience wishing to address the Board on a matter that is on the agenda to state your name and the agenda item on which you wish to speak. When that item comes up on the agenda you will be asked to stand and repeat your name for the record, and make your presentation [five (5) minute time limit per person].

7. **CONSENT AGENDA**

The consent agenda will be approved by a single motion and vote unless items are removed by a Board member and placed on the regular agenda for discussion and action.

Action Items

- a. Minutes of September 18, 2010 Special Board Meeting.
- b. Minutes of September 15, 2010 Regular Board Meeting.
- c. Warrants:
Warrant Numbers 608185-608228, Funds, 1, 12, and 13, in the amount of \$37,139.63;
Warrant Number 607820, Funds 1, and 13, in the amount of \$267.66;
Warrant Numbers 606837-606853, Funds 1, and 13, in the amount of \$11,562.94;
Warrant Numbers 606474-606478, Fund 1, in the amount of \$586.63;
Warrant Numbers 607549-607579, Funds 1, 12, and 13, in the amount of \$28,758.07;
Warrant Numbers 606081-606106, Funds 1, 12, and 13, in the amount of \$28,637.68;
and
Warrant Numbers 605396-605440, Funds 1, 12, and 13, in the amount of \$32,526.09.
- d. Surplus and Obsolete Requests.
Requests to declare surplus/obsolete equipment and District property be approved and the Superintendent be directed to dispose of said equipment and property, according to the appropriate method, including disposal, as per Education Code Sections 60500-01, 60510-11, 60520-21, 60530, and Board Policy #3270. Surplus/Obsolete Items (which may include disposal of surplus property in the local dump or donation to a charitable organization due to value of such property not defraying the cost of its sale. All items below are valued at less than \$2,500)
Surplus/Obsolete Items:

Dryer, Inventory #00619/3802140
Wood Cabinet, Inventory #3802130
VCR, Inventory #012152
Microphone, Inventory #012219
Miscellaneous Keyboards, Power PCs, Monitors, and Printers

Note: Paperwork on these items is available at the District Office for review.
- e. Donation from Target in the amount of \$139.66 to Helen Wilcox School.
- f. Donation from Oroville Self-Service in the amount of \$100.00 to Palermo Preschool.
- g. Donation from A 1 Appliance in the amount of \$50.00 to Palermo Preschool.

7. **CONSENT AGENDA**

The consent agenda will be approved by a single motion and vote unless items are removed by a Board member and placed on the regular agenda for discussion and action.

Action Items

- h. Donation from Nell Miller in the amount of \$50.00 to Palermo Preschool.
- i. Gift Certificate from Super Duper Publications in the amount of \$55.00 to Kaelin Lundgren/Palermo Union School District.

Reports

- j. Events Calendar. REFERENCE #1
 - k. Palermo School Activity Account Ledger for 7-31-10 to 8-31-10, and 7-01-10 to 7-30-10 REFERENCE #2
 - l. Golden Hill Student Body Account for 7-1-10 to 9-30-10. REFERENCE #3
 - m. September 2010 District Wide Discipline Report. REFERENCE #4
- ACTION _____ MOTION _____ SECOND _____ VOTE _____

8. **ITEMS REMOVED FROM CONSENT AGENDA**

- a. ACTION _____ MOTION _____ SECOND _____ VOTE _____
- b. ACTION _____ MOTION _____ SECOND _____ VOTE _____

9. **Staff Reports/Business Items.**

- a. Accountability/Progress Report presentation by Helen Wilcox Elementary school team.
- b. It is recommended that the request to add Coins for Clothes (a clothes closet) to the 2010-2011 proposed list of fund raisers for Helen Wilcox be approved

REFERENCE #5

ACTION _____ MOTION _____ SECOND _____ VOTE _____

9. **Staff Reports/Business Items.**

- c. It is recommended that the Governing Board acknowledge receipt of and approve the Annual School Impact Fee Report.

REFERENCE #6

ACTION____MOTION____SECOND____VOTE_____

- d. It is recommended that the District participate in the CENIC's Digital California Project E-rate Consortium, with authorization for them to act in the District's behalf to apply for a discount of CENIC-DCP State Network backbone for the period of July 1, 2011 to June 30, 2014.

REFERENCE #7

ACTION____MOTION____SECOND____VOTE_____

- e. It is recommended that the job description for Counselor – Grades K-8 be approved.

REFERENCE #8

ACTION____MOTION____SECOND____VOTE_____

- f. It is recommended that the job description for Custodian I/Groundskeeper/Van Driver, to be placed on the classified salary schedule at class 12, be approved.

REFERENCE #9

ACTION____MOTION____SECOND____VOTE_____

- g. Memo from Dr. Jacqueline Dolar, Assistant Superintendent - notification that the District's application for the 2010 Fall Supplemental Migrant Education Funds Grant has been approved (\$5,000).

REFERENCE #10

- h. The Governing Board Handbook and Board Self-Evaluation tool is presented for review, and possible action.

EXHIBITS A & B

ACTION____MOTION____SECOND____VOTE_____

- i. Quarterly Report on Williams Uniform Complaints [Education Code §35186] is presented for information. No complaints were filed with any school in the district during the quarter indicated.

REFERENCE #11

9. **Staff Reports/Business Items.**

- j. California School Employees Association, Chapter 366.
(Comments from CSEA, if any, to the Governing Board.)
- k. Palermo Teachers Association Bargaining Unit (PTA/CTA/NEA).
(Comments from PTA, if any, to the Governing Board.)

10. **Board Policies and Administrative Regulations.**

- a. It is recommended that revised Board Policy #3100, Business and Noninstructional Operations – Budget be approved.

REFERENCE #12

ACTION____MOTION____SECOND____VOTE_____

- b. It is recommended that revised Administrative Regulation #3100, Business and Noninstructional Operations – Budget be approved.

REFERENCE #13

ACTION____MOTION____SECOND____VOTE_____

- c. It is recommended that revised Administrative Regulation #3460, Business and Noninstructional Operations – Financial Reports and Accountability be approved.

REFERENCE #14

ACTION____MOTION____SECOND____VOTE_____

- d. It is recommended that revised Board Policy #5123, Students-Promotion/Acceleration/Retention be approved.

REFERENCE #15

ACTION____MOTION____SECOND____VOTE_____

- e. Revised Administrative Regulation #4200, Personnel – Classified Personnel, is presented for first reading.

REFERENCE #16

- f. Revised Board Policy #7150, Facilities – Site Selection and Development, is presented for first reading.

REFERENCE #17

10. **Board Policies and Administrative Regulations.**

- g. Revised Board Policy #3270, Business and Noninstructional Operation – Sale and Disposal of Books, Equipment and Supplies, is presented for first reading.

REFERENCE #18

- h. Revised Board policy #6143, Instruction – Courses of Study, is presented for first reading.

REFERENCE #19

- i. Revised Administrative Regulation #5144.1, Students - Suspension and Expulsion/Due Process, is presented for first reading.

REFERENCE #20

- j. Revised Board Bylaw #9123, Bylaws of the Board - Clerk, is presented for first reading.

REFERENCE #21

- k. Revised Board Bylaw #9322, Bylaws of the Board - Agenda/Meeting Materials, is presented for first reading.

REFERENCE #22

11. **Correspondence.**

None.

12. **Superintendent's Reports.**

13. **Board Items.**

CLOSED SESSION (Time _____)

Closed session regarding matters of personnel/employment/leave of absence (certificated and classified substitutes, temporary teachers, extra duty and hourly assignments, computer maintenance technician I, 8th grade girls basketball coach, and instructional aide) all in accordance with Government Code Section 54957; matters of negotiations with the Palermo Teachers Association (PTA/CTA/NEA) and Classified School Employees Association, Bargaining Unit 366, in accordance with Government Code Section 54957.6, with designated representative Sam Chimento, Superintendent; matters of negotiations with unrepresented groups, certificated management and classified management/confidential, in accordance with Government Code Section 54957.6, with designated representative Sam Chimento, Superintendent; and; for the purpose of public employee performance evaluation (Superintendent), in accordance with Government Code Section 54957, and contract of Superintendent, as per Education Code Section 35031.

OPEN SESSION (Time _____)

REPORT ON ACTION(S) TAKEN IN CLOSED SESSION

ACTION ITEMS

14. **Personnel – Recommendation: Approval.** (Pending successful completion of pre-employment requirements.)

Certificated:

- a. 2010-2011 Certificated Substitute List. REFERENCE #23
- b. 2010-2011 Extra Duty and Hourly Assignments Schedule. REFERENCE #24
- c. Nancy Manganiello, temporary teacher for the 2010-2011 year only, class 2, step 4, effective September 27, 2010.
- d. Heather Jensen, substitute special education teacher, effective September 27, 2010.
- e. Heather Jensen, temporary special education teacher for the 2010-2011 year only, class 3, step 1, effective October 21, 2010.
- f. Elizabeth Harper, substitute teacher, effective October 21, 2010.
- g. Charles Sanders, substitute teacher, effective October 21, 2010.
- h. Melissa Boutelle, temporary teacher for the 2010-2011 year only, class 1, step 6, .6FTE, effective October 21, 2010.

Classified:

- i. Hannah Dailey, instructional aide, request for military leave from 10-31-10 for an estimated 418 days. REFERENCE #25
- j. Jonathan Smith, computer maintenance technician I, increase from 4.4 hrs. to 6 hours daily through the 2011-2012 school year.
- k. 2010-2011 Classified Substitute List. REFERENCE #26
- l. Andrea Green, 8th grade girls basketball coach for the 2010-2011 school year only.

Certificated Management:

- m. None.

Classified Management/Confidential:

- n. None.

ACTION _____ MOTION _____ SECOND _____ VOTE _____

ADJOURNMENT (Time _____)